



**HONOLULU CITY COUNCIL
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS**

1 TO: Chief Procurement Officer

2 FROM: City Council, Council Administrative Support Services

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following

3 Description of goods, services or construction:

This exemption will enable the Council to continue with its telecasting of its meetings and hearings from Access Service Corporation (ASC) on a public access channel as of April 1, 2010.

4 Name of Vendor: Access Service Corporation
Address: 1164 Bishop Street, #124-295; Honolulu, Hawaii 96813

5 Price:
\$52,534.02

6 Term of Contract: From: 04/01/2010 To: 06/30/2010

7 Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the City:

The utilization of a procurement method for the solicitation of interim telecasting services is not practical because a protest has been filed on the newly-issued solicitations for telecasting services (RFP CN10-01), and due to the stay imposed under HAR § 3-126-5 of any further action relating to the solicitations, the Council is not able to proceed with the solicitations.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

Services will continue to be provided by ASC so as to not disrupt the telecasting of Council meetings for public viewing.

10 A description of the agency's internal controls and approval requirements for the exempted procurement:

Drafting of the contents was done by Council Administrative Support Services with a legal review by Corporation Counsel. Authorization from the Council Chair (Legislative CPO) to proceed will be obtained prior to posting. After the required posting period, the original CCL-07 form will be submitted to the Council Chair for review and approval.


REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Todd K. Apo	Council Chair (CCL)	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Clayton Wong	Fiscal Officer	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration

13. Direct inquiries to:	Department: City Council Contact Name: Clayton Wong Phone Number: (808) 768-5084 Fax Number: (808) 768-5011
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Agency shall ensure adherence to applicable administrative and statutory requirements

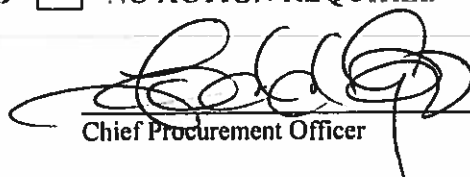
To the best of my knowledge I certify that the information provided above is true, correct, and that there is no conflict of interest related to this procurement.


 Department Head

March 24, 2010
 Date

Reserved for CCL Use Only	
14. Date Notice Posted <u>March 24, 2010</u>	
The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to:	
Chief Procurement Officer Honolulu City Council 530 South King Street, Room 202 Honolulu, Hawaii 96813	
Chief Procurement Officer's comments:	

15. ☒ APPROVED ☐ DISAPPROVED ☐ NO ACTION REQUIRED


 Chief Procurement Officer 4/8/10
 Date